

A meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held in the **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 26 JUNE 2013** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

## A G E N D A

		<b>Time Allocation</b>
	<b>PRAYER</b>	<b>5 minutes</b>
	The Reverend David Busk, Vicar of Godmanchester and Hilton will open the meeting with prayer.	
	<b>APOLOGIES</b>	<b>2 minutes</b>
	<b>CHAIRMAN'S ANNOUNCEMENTS</b>	<b>10 minutes</b>
<b>1.</b>	<b>MINUTES</b> (Pages 1 - 8)	<b>2 minutes</b>
	To approve as a correct record the Minutes of the meeting held on 15th May 2013.	
<b>2.</b>	<b>MEMBERS' INTERESTS</b>	<b>2 minutes</b>
	To receive from Members declarations as to disclosable pecuniary or other interests in relation to any Agenda item. See Notes below.	
<b>3.</b>	<b>HEADLINE DEBATE</b>	<b>60 minutes</b>
	The Council is to welcome Sir Graham Bright, Police and Crime Commissioner to lead the Council debate.	
	As part of his address Sir Graham has been requested to focus on -	
	<ul style="list-style-type: none"> <li>◆ his plans for Cambridgeshire as they might impact on Huntingdonshire;</li> <li>◆ how the Police will work in partnership with the District Council to create safer, stronger communities;</li> <li>◆ how the Commissioner will allocate resources to policing in the District; and</li> <li>◆ how the Commissioner plans to engage with the public.</li> </ul>	
	<i>(It is envisaged that the debate will comprise an opening address [10 minutes], questions [45 minutes] and summing up [5 minutes].)</i>	
<b>4.</b>	<b>PUBLIC QUESTION TIME</b>	<b>7 minutes</b>
	A member of the public has given notice that he wishes to ask the following question -	
	<p style="margin-left: 40px;">"Will the Council delay implementation of the green bin tax until further consideration has been given to the concerns of the local electorate and feedback is provided by the District Council to the issues raised, such as those contained in an e-petition on the subject which has been open for signatures for a period of 90 days from 17th June 2013?"</p>	

Supporting information by the questioner has been sent separately to Members. The Deputy Executive Leader, Councillor N J Guyatt will respond to the question.

**5. GREEN PAPER ITEM - HUNTINGDONSHIRE LOCAL PLAN PROCESS TO 2036 10 minutes**

Councillor N J Guyatt, Executive Councillor for Strategic Planning and Housing to present information to the Council on housing targets for Huntingdonshire.

**6. CABINET PROCEDURE RULES - DELEGATION BY THE EXECUTIVE LEADER (Pages 9 - 12) 10 minutes**

In accordance with the Cabinet Procedure Rules (paragraph 1.2) and in the absence of the Executive Leader, Councillor N J Guyatt will present information about executive functions for the ensuing year and address the Council, briefly, on the challenges which lay ahead in each portfolio.

**7. FOOD SAFETY SERVICE PLAN 2013/14 (Pages 13 - 24) 10 minutes**

The Chairman of the Licensing and Protection Panel, Councillor J W Davies, to present a report by the Head of Environmental and Community Health Services proposing the adoption by the Council of the Food Safety Service Plan for 2013/14.

**8. REPORTS OF THE CABINET, PANELS AND COMMITTEE 30 minutes**

(a) Cabinet (Pages 25 - 26)

The Report of the meeting held on 20th June 2013 - to follow.

(b) Overview & Scrutiny Panel (Economic Well-Being) (Pages 27 - 32)

(c) Overview & Scrutiny Panel (Environmental Well-Being) (Pages 33 - 36)

(d) Overview & Scrutiny Panel (Social Well-Being) (Pages 37 - 42)

(e) Development Management Panel (Pages 43 - 44)

(f) Employment Panel

The Report of the meeting held on 19th June 2013 - to follow.

(g) Corporate Governance Panel (Pages 45 - 46)

**9. ORAL QUESTIONS**

**30 minutes**

In accordance with the Council Procedure Rules (Section 8.3) of the Council's Constitution, to receive oral questions from Members of the Council

**10. VARIATION TO THE MEMBERSHIP OF COMMITTEES AND PANELS, ETC**

**2 minutes**

The Deputy Executive Leader, Councillor N J Guyatt, to report.

Dated this 18th day of June 2013



Head of Paid Service

**Notes**

**A. Disclosable Pecuniary Interests**

(1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*

(2) *A Member has a disclosable pecuniary interest if it*

*(a) relates to you, or*

*(b) is an interest of -*

*(i) your spouse or civil partner; or*

*(ii) a person with whom you are living as husband and wife; or*

*(iii) a person with whom you are living as if you were civil partners*

*and you are aware that the other person has the interest.*

(3) *Disclosable pecuniary interests includes -*

*(a) any employment or profession carried out for profit or gain;*

*(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);*

*(c) any current contracts with the Council;*

*(d) any beneficial interest in land/property within the Council's area;*

*(e) any licence for a month or longer to occupy land in the Council's area;*

*(f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or*

*(g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

**B. Other Interests**

(4) *If a Member has a non-disclosable pecuniary interest or a non-pecuniary interest then you are required to declare that interest, but may remain to discuss and vote.*

(5) A Member has a non-disclosable pecuniary interest or a non-pecuniary interest where -

- (a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or
- (b) it relates to or is likely to affect any of the descriptions referred to above, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association

and that interest is not a disclosable pecuniary interest.

**Please contact Ms C Deller, Democratic Services Manager, Tel No 01480 388007/e-mail: Christine.Deller@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Council.**

Agenda and enclosures can be viewed on the District Council's website – [www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (under Councils and Democracy).

**If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.**

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